

## FAQ about the Common Application

**Question - Do I list my College in High School classes in the section that asks if I took any coursework at a college?**

Answer - No. That is where you list any classes you took on a college campus with college students taught by a college professor. This includes any dual enrollment or summer programs that involved completing college courses.

**Question - What do I list as my rank?**

Answer - Select NONE. North Allegheny does not provide rank.

**Question - What grade scale does North Allegheny use?**

Answer - We use a weighted 4.0 scale.

**Question - Can I round my GPA?**

Answer - No, list all 4 numbers after the decimal.

**Question- What do I do if I have more than 10 activities?**

Answer- Consider adding a resume to the additional information section of the Common App.

**Question - Do I list NAI and NASH separately under “Current or Most Recent Secondary School”?**

Answer - No, you will only list NASH and give dates for all four years being in high school.

**Question - What is our class size?**

Answer - 698 (class of 2022)

**Question - What is my school counselor’s title?**

Answer - School Counselor

**Question- Can I list things I’ve participated in during middle school?**

Answer- No, only list activities or programs during grades 9-12.

**Question- What are some examples of honors related to my academic achievements?**

Answer- National Language exams, Scholar Athlete, Classroom awards, National Merit, or Scholastic Key

**Question- What do I put in the additional information section of the application?**

Answer- Anything you'd care to share with the schools that are not otherwise represented in your application.

**Question - How do I match my Common Application with Naviance?**

Answer - Complete the education information on the Common Application. Choose at least one college. Complete the Recommenders and FERPA section of the Common App under one of the colleges in the "My Colleges" tab. Choose to "waive your rights" to view your letters of recommendation. Log into your Naviance account. Go to the "Colleges I'm Applying To" section. Match your Common Application in the pink box by typing your email and DOB.

**Question - How do I know if I qualify for a Common App fee waiver?**

Answer - If you qualify for free and reduced lunch, you qualify for a Common App fee waiver.

**Question - What if I went to 2 different high schools?**

Answer - List your previous school under "Other Secondary Schools."

**Question - Should I self-report my test scores?**

Answer – If you are applying Test Optional, NO. If you plan to submit your test scores, YES.

**Question - How do my "other" recommenders' letters get submitted to colleges?**

Answer - Not all colleges accept recommendations from "other" recommenders. Other recommenders might include employers, pastors, coaches, etc. For schools on the Common App, look under "Recommenders" in the My Colleges tab to determine if they accept an "Other Recommender". If they do, follow the instructions and invite them to submit their letters through Common App. For schools not on the Common App, follow their instructions on how to invite "other" recommenders.